

TRA Annual Support Grant – Fact Sheet

1. Aims

To support TRAs to deliver their responsibilities under the Partnership Agreement.
For example:

- Room hire for meetings
- Refreshments for meetings
- Stationery
- Expenses for representatives e.g. phone calls and travel for TRA business
- Inspection of accounts and bank charges
- Computer expenses (broadband, printer ink etc)

2. Amount available

The amount awarded depends on:

- The number of households the TRA represents
- If there is any money left over from last year (a £70 buffer is allowed)
- If the TRA manages its own premises
- If the TRA uses a computer for its business.
 - 1 - 100 households up to £220
 - 101 – 500 households up to £340
 - Over 500 households up to £460
 - Premises up to £300
 - Computer up to £100

(Households refer to the number of council houses and those sold under the Right to Buy Scheme.)

3. Eligibility criteria

A TRA can apply if it has signed and is complying with the Partnership Agreement, has an up to date constitution, has had its accounts inspected by an external body (KNH or WYCAS) and has not received a grant in the previous 12 months.

4. Application process

- TRAs receive a letter from the Community Engagement Co-ordinator reminding them that their AGM is due, they should arrange for their accounts to be inspected and they could then apply for an Annual Grant.
- The TRAs organise the above with the help of the KFTRA Fieldworker and fill in the application form.
- The applications are authorised by the KFTRA Fieldworker and returned to the Community Engagement Co-ordinator with a copy of the accounts.
- The Community Engagement Co-ordinator processes the application with Finance and receives confirmation of payment.
- The Community Engagement Co-ordinator will produce a yearly monitoring report to update KFTRA Fieldworkers.

In the case of misuse of funds, this will be brought to the attention of the Community Engagement Co-ordinator either through the inspection process or by the KFTRA Fieldworker. The Community Engagement Co-ordinator will undertake an initial investigation and, if not easily resolved, will work with the Community Engagement Manager and KNH Finance to resolve it.